

**THE GEORGIAN PEAKS CLUB
JOB DESCRIPTION – SKI SCHOOL**

CHILDREN’S PROGRAM INSTRUCTOR

Date Reviewed: November, 2016

BASIC FUNCTION

Teach children participating in the Snow Bears, and Polar Bears through various camps and seasonal programs. Must be familiar with all aspects of the Alpine Program. Knowledge of the Terrain Park, Racing Program, Snowboarding and Half-Pipe would be an asset. All Instructors must follow the Alpine Responsibility Code. Must be familiar with all ski conditions prior to the start of their day to ensure that their lessons can be carried out safely and without incident. It is recommended that all Instructors obtain a Park Pass and be current with the safety aspects in the Terrain Park.

MAJOR ACTIVITIES

Teach children in the Snowbear, and Polar Bear programs that are safe, exciting, fun and stimulating so that a combination of social and technical skills will evolve.

Assists with the communication to all parents in children’s program so that they are informed and prepared for the events of the weekend.

Attend weekly on-hill training sessions.

Keep accurate class attendance cards for submission to their Supervisor.

RELATIONSHIPS

Work closely with Children’s Program Supervisor and the Ski School Director to address in a timely manner any concerns on needs of/parents.

CRITICAL RESULTS

1. Work with Children’s Program Supervisor on a daily basis (weekends) to ensure that they are prepared and informed of the days events and themes.
2. Attend daily on-hill training sessions so that they are prepared to provide meaningful instruction to children in the Snowbear, and Polar Bear programs.
3. Help at all children’s lunches and banquets.

4. Work with Supervisor to ensure that children are properly trained and looked after on bad weather days.

CONSEQUENCES

1. Failure to prepare and inform will result in confusion and frustration. Therefore members will be dissatisfied which could reduce revenue to programs or membership of the Club.
2. Unprepared and confused staff will result in poor staff morale and an increase in accidents and WSIB claims.

JOB DIMENSIONS

1. Attend 8:15 a.m. meeting with Children's Program Supervisor and Ski School Director.
2. Attend on-hill training sessions daily at 8:30 a.m.
3. Co-ordinate class departure/return for each program.
4. Deal with any events or situations which are scheduled or occur during the span of the lesson.
5. Monitor the attendance of children in their class.
6. Prepare mid-season and year end STEP program evaluations for children in their class.
7. Be prepared to assist and work mid-week for corporate ski days.

JOB SKILLS

- Strong communication and organization
- Strong interpersonal skills
- Self-motivated
- Leadership qualities
- Team Player Attitude
- Creative and innovative nature

EXPOSURE

- Ski school experience

- Familiarity in working in children's program