

**THE GEORGIAN PEAKS CLUB  
JOB DESCRIPTION – SKI SCHOOL**

**ADULT PROGRAM INSTRUCTOR**

**Date Reviewed: November, 2016**

**BASIC FUNCTION**

Teach adults participating in either the Adult Recreational or Adult Learn to Race Programs through various camps and seasonal programs. Must be familiar with all aspects of the Alpine Program. Knowledge of the Terrain Park, Racing Program, Snowboarding and Half-Pipe would be an asset. All Instructors must follow the Alpine Responsibility Code. Must be familiar with all ski conditions prior to the start of their day to ensure that their lessons can be carried out safely and without incident. It is recommended that all Instructors obtain a Park Pass and be current with the safety aspects in the Terrain Park.

**MAJOR ACTIVITIES**

Teach adults in either the Adult Recreational or Adult Learn to Race Programs that are safe, exciting, fun and stimulating so that a combination of social and technical skills will evolve.

Assists with the communication to all participants in program so that they are informed and prepared for the events of the weekend.

Attend weekly on-hill training sessions.

Keep accurate class attendance cards attendance s for submission to their Supervisor.

**RELATIONSHIPS**

Work closely with Adult Supervisor and the Ski School Director to address in a timely manner any concerns or needs of participants.

**CRITICAL RESULTS**

1. Work with Adult Program Supervisor on a daily basis (weekends) to ensure that they are prepared and informed of the days events and themes.
2. Attend daily on-hill training sessions so that they are prepared to provide meaningful instruction to adults either in a recreational or racing environment.

## **CONSEQUENCES**

1. Failure to prepare and inform will result in confusion and frustration. Therefore members will be dissatisfied which could reduce revenue to programs or membership of the Club.
2. Unprepared and confused staff will result in poor staff morale and an increase in accidents and WSIB claims.

## **JOB DIMENSIONS**

1. Attend 8:15 a.m. meeting with Adult Program Supervisor and Ski School Director.
2. Attend on-hill training sessions.
3. Co-ordinate class departure/return for each program.
4. Deal with any events or situations which are scheduled or occur during the span of the lesson.
5. Monitor the attendance of participants in their class.
6. Prepare evaluations for participants in their class.
7. If asked to report for mid-week duties, report to the Ski School Director at a specified time to prepare for the days events.

## **JOB SKILLS**

- Strong communication and organization
- Strong interpersonal skills
- Self-motivated
- Leadership qualities
- Team Player Attitude
- Creative and innovative nature

## **EXPOSURE**

- Ski school experience
- Familiarity in working in children's program